

TRANSCRIPT REQUEST FORM

(for official high school or college or GED scores)

Instructions to student: Complete this Transcript Request Form and send it to your high school, college or GED center. (NOTE: Some colleges charge a fee for transcripts)

Last Name _____ First _____ Middle/Maiden _____

Other name(s) under which your records may be listed _____

Social Security Number _____ Date of Birth _____

Transcript requested from _____
(name of your high school or GED center)

Enrollment dates: From _____ to _____ Graduation date: _____

Student Signature _____ Date _____

School Official: Please attach a copy of this form to the transcript and mail to:

**Student Records
Harris Training Institute, Inc.
2310 S. Miami Blvd., Suite 135
Durham, NC 27703**